

PROJECT: KEEP EDUCATING YOURSELF- KEY

Ref. 598977-EPP-1-2018-RS-1-EPPKA2-CBHE-JP

Report on Quality of Management

#1

The evaluation of the quality of management was carried out in the period 08.10.2019. to 15.10.2019, in accordance with procedure stipulated in PQA Guide. The questionnaire was completed by 37 from 85 participants (44%).

1. To what extent are you satisfied with the overall management of the KEY project?

- 5 - 28 responses (76%)
- 4 - 8 responses (22%)
- 3 - 0
- 2 - 0
- 1 - 1 response (2%)

Comments:

- Slower dynamics of realization, which is natural for the first phase.
- There is a clear commitment of all partner institutions, especially leading ones, to make the management process open and participatory.
- More can be taken into account when scheduling a meeting - that at least 10 days in advance all the details are known: where is going, who is going, what will be discussed, etc.
- Those included in a specific work package are in progress. The others were briefly informed of what was going on and what was being done. The Viber group is not the happiest solution, but the Facebook page is a good idea.
- Coordinator manages the project professionally and responsibly.
- I'm very satisfied.
- I do not have any information about the project flow from the project manager, neither the work package nor the colleagues at school, it is simply not talked about, it is not visible to me
- It is desirable to further improve the participants' awareness of the time, place and manner of holding the project and topics, in terms of earlier notification.

2. What are you particularly satisfied with and what would you like to highlight?

- International cooperation.

- The information is correct and arrives on time.
- Collaborative spirit and good atmosphere.
 - An atmosphere of the confidence in the implementation of the project.
 - Good management in what concerns project activities; good and efficient communication with institutions involved in project management.
 - The content of the project, the exchange of experiences and the presentation of the problems and conditions in particular environments.
 - An opportunity of exchange of experiences.
 - A friendly atmosphere has been created within which it is possible to be both critical and creative, and this produces good results.
 - Implementation plan, responsible approach and good communication.
 - The energy and will of the project team, as well as the basic idea to be developed ie. Center.
 - Information flow is good. Information are clear and concrete.
 - We received clear and accurate informations for project implementation.
 - Good exchange and updating of information as well as organization of meetings and / or conferences.
 - Communication, activity planning and implementation guidance, organization of meetings.
 - Team work.
 - Timely information, work of the coordinator in the institution.
 - Communication.
 - Good organization, awareness, cooperation.
 - The initial idea of the project and the opening of centers for lifelong development and learning.
 - The way in which the project addresses the problems that educators face and exchange of experiences .
 - Positive energy of all participants.
 - Cooperation.

3. What would you like to improve?

- Coordination.
- Efficiency of realization of activities.
- Program compliace for students with a need for practice.
- More meetings and communication within the school/institution as well as the information on the fb page and the project site and site all partners.
- Maybe the term of the of the project meeting for administrative implementation only.
- Compliance of procedures.
- Communication and and visibility of results, reports from colleagues involved in packages currently active.
- Better informed timely notification of activities to follow.

4. Evaluate to what extent you consider that the information and instructions you receive from the Project Steering Committee and coordinators are clear and precise?

- 5 - 27 responses (74%)
- 4 - 9 responses (24%)
- 3 - 0
- 2 - 1 response (2%)
- 1 - 0

Comments:

- Clearer instructions on immediate tasks and general dynamics are needed.
- UVT team highly appreciates coordinator's concern for filling in administrative documents.
- Preschool Teacher Associations are in a limited position - they have no recruited staff, especially not those who have a good command of English.
- There was some misunderstanding and unclear instructions, but with the discussions the problems were overcome. The roles and tasks need to be clearly defined and accounted for by the coordinator throughout the project.
- Very clear and precise instructions.
- In the part when I am asked to do something, I get the task of informing myself independently by reading the project.

5. To what extent are you satisfied with the degree of your own involvement in the project?

- 5 - 27 responses (74%)
- 4 - 6 responses (16%)
- 3 - 3 responses (8%)
- 2 - 0
- 1 - 1 response (2%)

Comments:

- Ok- but the word of the practitioner needs to be heard and appreciated more.
- From the experience we have, I would expect more involvement.
- As the packages in which I participated passed, the rest goes beyond me, not my will.
- I fully participate in the work package for which I am in charge and am active in the project.
- Nobody even asked me if and what I wanted to participate in. I was assigned the task without being able to get involved in the work of other packages.
- The suggestion is that practitioners become more involved as the centers will be intended for professional development of educators.

6. To what extent are you satisfied with the degree of involvement of other partners in the project?

- 5 - 26 responses (70%)
- 4 - 9 responses (24%)
- 3 - 1 response (3%)
- 2 - 0

- 1 - 1 response (3%)

Comment:

- Not all partners are involved equally.
- I consider that each partner is involved in project activities according to its expertise.
- I don't have enough insight.

7. To what extent are you satisfied with the Project Steering Committee approach to conflict resolution and crisis management?

- 5 - 32 responses (87%)
- 4 - 3 responses (8%)
- 3 - 0
- 2 - 0
- 1 - 2 responses (5%)

Comment:

- There are always constructive acceptable solutions.
- Although they are very rare.
- OK.
- No conflicts so far.
- With skillful dialogue and discussion, problems are solved team-wise.
- We are not aware of any crisis situation. Which means they probably solved it successfully.
- I have no experience with conflict.
- Successful!
- I am not aware of the existence of such situations, but I believe that the Management Team would successfully resolve any conflict or crisis situation.
- There is an impression that there are no conflicts or crises - they are not visible. They may be working fine but I have no insight.

8. To what extent are you satisfied with the finance management in the project (e.g. payment of travel expenses and fees, filling in forms, etc.)?

- 5 - 27 responses (73%)
- 4 - 6 responses (16%)
- 3 - 3 responses (8%)
- 2 - 0
- 1 - 1 response (3%)

Comment:

- I think there is little funding allocated to Preschool Teacher Associations
- I have no information on how the financial flows are going, but I believe everything is OK.

- I think Preschool Teacher Associations should get more funding.

9. What risks can you identify in the continuation of the project?

- Timely procurement of equipment and accreditation of professional development programs.
- Only possible delay in activities.
- The risk could arise if there is no viability of the project.
- As far as I met the team of associates I do not expect a crisis. so far we have resolved everything satisfactorily.
- Not to lose quality in work.
- Harmonized implementation of work packages.
- That some of the participants do not fulfill their obligations.
- Establishment of vocational studies academies in Serbia.
- Failing to meet deadlines.
- Deadlines.
- As in other non-transparent projects, the sustainability of the project will be borne by those now actively involved, which may not represent a risk but may diminish the quality of the various approaches and contributions.
- Timely information
- Financial Management - Delays in the procurement of equipment, resulting in the inability to withdraw new tranches.