

PROJECT: KEEP EDUCATING YOURSELF- KEY
Ref. 598977-EPP-1-2018-RS-1-EPPKA2-CBHE-JP

ACTIVITY REPORT

<p>TITLE</p>	<p>WP.1 – 3. meeting 1.1. <i>Comparative analysis of ECEC CPD in RS,ME,RO,SI,HU&UK</i></p> <p>WP.2 – 2. workshop 1.3. <i>Preparing of position paper on ECEC CPD</i> 2.2. <i>Development of ECEC Learning Hubs</i> 2.4. <i>Purchasing of equipment</i></p> <p>WP.6 – 1. QA Committee meeting 6.1. <i>QA Committee meeting</i></p> <p>WP.7& WP.8 – 1. Joint session of the Steering Committee &Team of Coordinators</p> <p>1.2. <i>Preparing of project implementation, finance management and project quality instructions</i> 1.4. <i>Constitution of project Advisory Board</i> 7.1. <i>Website programming&dissemination</i> 7.2. <i>Internal institutional dissemination</i> 8.3. <i>Steering Committee meetings</i> 8.4. <i>Daily project management and administration</i></p>
<p>PLACE AND DATE</p>	<p>Preschool Teacher Training and Business Informatics College - SIRMIUM 29, Zmaj Jovina, Sremska Mitrovica, Serbia 20th and 21st of June 2019</p>
<p>HOSTED BY</p>	<p>Preschool Teacher Training and Business Informatics College – SIRMIUM in Sremska Mitrovica</p>
<p>PARTICIPANTS</p>	<p>Representatives from colleges in Novi Sad, Vršac, Sremska Mitrovica, Pirot, Kruševac, as well as representatives from Faculty of Philosophy in Nikšić, Baja, WEBIN representatives</p>
<p>LEADS/FACILITATORS</p>	<p>Gordana Mijailovic, VSSVPI, Marko Stojanovic, WEBIN</p>
<p>REPORT PREPARED BY</p>	<p>Maja Cvijetic, VSSVPI</p>

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2 PREPARATION

Based on the previous meetings in Podgorica and Vrsac and comparative analysis of ECEC CPD in RS, ME, RO, SI, HU, the needs of practitioners were analyzed as the basis for creating and accrediting the professional development program.

3 REALIZATION

The following activities were carried out at the meeting:

- Completion of comparative analysis of ECEC CPD
- Preparing of position paper on ECEC CPD
- Development of ECEC Learning Hubs
- Constitution of project Advisory Board
- 1st QAMC meeting was held A quality team was constituted at the meeting and a working method was agreed. A Quality Guide was presented and agreed on how it will be used by team members.
- A joint meeting of the Steering Committee and Team of Coordinators was held
- The website was presented, the possibilities of internal dissemination were discussed and the following activities were proposed
- Preschool Teacher Training College in Vrsac presented the proposal of the Rules of Procedure of the Center for Vocational Training

Within Work Package 1 (WP.1) the methodology of practitioner needs research was discussed as a prerequisite for the creation and accreditation of professional development programs and an agreement was reached regarding the preparation and publication of a Comparative Analysis of the Professional Development of Preschool Teachers in Serbia, Montenegro, Hungary, Romania, Slovenia and the United Kingdom, created within the work package 1. Work package holder is the Faculty of Education in Niksic, University of Montenegro.

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Within Work package 6 (WP.6) a meeting of the Quality Team, which was constituted on this occasion, was held. The method of work was established, the activities, results, events and project management were discussed, as well as the ways of their evaluation and quality assurance of the project.

Within Work packages 7 and 8 (WP.7 & WP.8) a joint meeting of the Steering Committee and Team of Coordinators was held. A manual on project management, finance and quality was presented, the establishment of an Advisory Board was discussed, as well as the issue of equipment procurement. The final version of the manual will be forwarded to the coordinators and work package coordinators. Evaluations will be held twice a year, prior to the scheduled meetings of the steering Committee. Deadlines were agreed on the establishment of an Advisory Board representing an informal body, which would meet as needed but would be a useful mechanism in achieving project goals and activities and in ensuring the quality of the project.

The website was presented, the possibilities of internal dissemination were discussed and the following activities were proposed. Within the framework of work package 2 (WP 2), the expert position of the consortium on ECEC CPD was presented, as well as the possibilities for the development of vocational training centers. Preschool Teacher Training College in Vrsac presented the proposal of the Rules of Procedure of the Center for Vocational Training and an agreement was reached to decide on the establishment of Vocational Training Centers during the autumn sessions of the Teacher Training College Councils.

After discussion and summarizing the conclusions, preparations were made for a meeting in Niksic, which is planned to be held during the second half of September, as well as the continuation of further activities within the project.

4 LEADS/FACILITADORES IMPRESSIONS

All activities listed in the agenda have been implemented. Representatives of all institutions are familiar with the accomplished activities within and the planned activities in the following period, as well as the dates for their realization. The dates for the next meeting have been determined.

5 EVALUATION

Will be available as of...

6 CONCLUSIONS & NEXT STEPS

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CONCLUSIONS FROM THE MEETING:

- a) Revise the contact list of QAMC members
- b) Prepare QA instruments
- c) Ask partners to nominate members of Advisory Boards
- d) Prepare a calendar of QA activities

Dates for next meeting:

September, 19th and 20th, Faculty of Philosophy, Niksic