

6th MANAGEMENT QUALITY REPORT

- INTRODUCTION

The evaluation of the quality of project management was carried out in the period between February 6th and February 16th, 2022, in accordance with the procedure stipulated in PQA Guide. The questionnaire was completed by 53 out of 85 participants (62,35%).

FINDINGS

1. To what extent are you satisfied with the overall management of the KEY project so far?

- 5 - 40 responses (75,5 %)
- 4 - 12 responses (22,6 %)
- 3 - 1 responses (1,9 %)
- 2 - /
- 1 - /

Comments:

- I am very satisfied with the overall project management. I think that the project management team have done quite a good job, and the coordinator proved to be flexible in difficult situations and dexterous when it comes to adapting to new circumstances, and different partner requirements and issues.
- I was a bit doubtful about how the team will manage with the project implementation after COVID19 lockdown and poor prospects in that regard, even throughout 2021. However, I must say that I am quite happy with the way that the consortium coped with the difficult situation and good project management is greatly to be thanked.
- The communication was much more frequent in the period behind us, and I feel that we have been fully supported in realizing the remaining project results and activities.
- I am satisfied with the way in which the overall project has been managed so far. I would appreciate faster responses in the process of email communication, especially now when the project is coming to an end.
- I would like for the communication to be faster and more efficient.
- I am more satisfied now than in the previous period, because I notice that this project rhythm resembles that prior to COVID19, and this makes me happy.

PROJECT: KEEP EDUCATING YOURSELF- KEY
Ref. 598977-EPP-1-2018-RS-1-EPPKA2-CBHE-JP

6th MANAGEMENT QUALITY REPORT

2. What are you particularly satisfied with and what would you like to highlight?

- Partners have been together for some time now on this project, but everyone seems to be fresh and willing to see every activity achieved in a quality manner, as it has been outlined in the project plan.
- I think that it is commendable that the coordinator is always available and ready to provide additional help and information.
- The team is very rational with diligent, and everyone is aware of the tasks and responsibilities that need to be met on time for the project finalization.
- The upcoming activities are introduced and presented well before time so that we can all prepare and give the best contribution possible.

3. What would you like to improve?

- Precision, clarity, brevity – and reduce empty talks to a minimum.
- I think that we are performing as a well-oiled machine and I would not change anything.
- The project is coming to an end and I would like to see the same level of awareness of this fact in all partners.
- I would reduce the email communication to the most urgent matters, and other matters I would try to solve through Viber app or quick online meetings.

4. Evaluate to what extent you consider that the information and instructions you receive from the Project Steering Committee and coordinators are clear and precise?

- 5 - 47 responses (88,68%)
- 4 – 6 (11,32%)
- 3 - /
- 2 - /
- 1 - /

Comments:

- The Project Steering Committee and the coordinator have been very helpful throughout the project, and especially in the previous period because they increased their presence and insistence on the timely completion of tasks in the previous months by offering additional help and information.
- Information and instructions are provided on time. I have no objections
- I have no particular objections to the work of the Committee or the coordinator, but I think

<http://projectkey.net>

PROJECT: KEEP EDUCATING YOURSELF- KEY
Ref. 598977-EPP-1-2018-RS-1-EPPKA2-CBHE-JP

6th MANAGEMENT QUALITY REPORT

that they should be more flexible and insist more on a timely output delivery from all project partners.

- They could be a bit faster when it comes to their feedback.

5. To what extent are you satisfied with the degree of your involvement in the project?

- 5 - 41 responses (77,4%)
- 4 - 9 responses (17%)
- 3 – 3 responses (5,6%)
- 2 - /
- 1 - /

6. To what extent are you satisfied with the degree of involvement of other partners in the project?

- 5 - 28 responses (53%)
- 4 - 15 responses (28%)
- 3 - 10 responses (19 %)
- 2 - /
- 1 - /

7. To what extent are you satisfied with the Project Steering Committee approach to conflict and crisis management?

- 5 - 53 responses (100%)
- 4 - /
- 3 - /
- 2 - /
- 1 - /

Comment:

- I am not aware that there have been any such situations on the project.
- I don't believe that there were conflicts within the team in the course of the project. As to crisis management, I think that they managed the COVID period quite well, managing well the implementation of all those activities which could have been done online.
- The Committee has managed to keep the project flowing without critical interruptions caused

PROJECT: KEEP EDUCATING YOURSELF- KEY
Ref. 598977-EPP-1-2018-RS-1-EPPKA2-CBHE-JP

6th MANAGEMENT QUALITY REPORT

by internal conflicts (I am not sure that there were any) or the notorious COVID crisis.

- I am very satisfied because the project team played a great part in keeping the consortium cooperative throughout the project implementation, and the Committee was the pillar of good communication.
- The Committee was great.

8. To what extent are you satisfied with the finance management in the project (e.g. payment of travel expenses and fees, filling in forms, etc.)?

- 5 - 53 responses (100%)
- 4 - 0
- 3 - 0
- 2 - 0
- 1 - 0

9. What risks can you identify in the continuation of the project?

- I hope that all partners are equally aware that we are approaching the project completion and that everyone will do their best to finish all tasks on time.
- Unnecessary delays; timely organization of the upcoming events and travel arrangements following the COVID period.

CONCLUSIONS & RECOMMENDATIONS

According to the respondents' feedback, one can assert that the project team is increasingly satisfied with the project management as the project closure is getting closer. According to the overall responses, many project implementation aspects improved significantly after the COVID period and it is general opinion that the project team has successfully overcome the crisis caused by the pandemic. The respondents give credits to the Project Steering Committee and the coordinator, as well as to the consortium as a whole for this jointly effort to overcome a bad period caused by external factors.

The atmosphere in the team appears to be quite friendly. However, one can notice that some partners believe that they are taking a greater share of responsibilities as the project is coming to an end.

What is perceived as a main risk in this period is the equal amount of awareness within the consortium of the fact that each and every activity by the end of the project needs to be done with an equal amount of responsibility and efficiency, in order to successfully close the project.

<http://projectkey.net>



Co-funded by the
Erasmus+ Programme
of the European Union



PROJECT: KEEP EDUCATING YOURSELF- KEY
Ref. 598977-EPP-1-2018-RS-1-EPPKA2-CBHE-JP

6th MANAGEMENT QUALITY REPORT

Interestingly enough, the COVID is no longer on the list of perceived risks.